**Repception** - It is the first place where the hotel guest arrives.¨

 - This is one of the facilities in the hotel.

**Lobby** - The main entrance is at the hotel.

 -Mostly associated with reception.

**Bar**  - Bar is a place where can we go for a drink.

 - In the bar are comfortable chairs.

 - In the bar works bartender.

**Restaurant** - Guests can eat here.

 - Works here a waitress.

**Kitchen**  - Works here a cook and chef.

 -Here cook cooks food for guests.

**Rooms - Single room** ( Room for one person with a bed.)

 - **Double room** (Room for two person with a double bed.)

 - **Duplex** (A double deck. It consists of one bedroom in one floor with living room or bedroom on the second floor.)

 - **Standard** (The standard equipment in hotel room is nightstand, cabinet, the hooks to hang an upper garment, bed lamp. Basic equipment also includes the bathroom is equipped according to the standard. It should not miss towels and soap for every guest. Hotels with a higher standard we find a hair dryer.)

 - **Apartment** (Is a room with standard equipment, which have kitchen and bar equipped with dishes and cutlery. In these rooms you can prepare meal, or drink a alcoholic drinks.)

**Hotel** - Hotel must have least 10 rooms.

 - For guests provides accommodation and catering services

 - By quality, it is divided into five classes.

**Hotel Garni** – provides the least breakfast and have only 4 stars.

**Types –** coastal, mountain, urban, spa, sports….

**Hotel Class** **Tourist** - Reception services available. Breakfast menu………

 **Economy** - Breakfast buffet. Reading light next to the bed……

 **Standard** - Telephone in room. Wifi. Staff speak two languages…….

 **First class** - Room service . Sofa with table. Restaurant A la carte……

 **Luxury** - Door-to-door service, concierge, messenger. PC and safe in room…

**Housekeeping**  - Used dishes - gathers on the tray and places the room in front of the door.

 -Hang guest's night clothes over the back of the chair

 - Removing bed linen used, ventilation of beds